

**SCOTTISH BORDERS COUNCIL**  
**SCRUTINY COMMITTEE**

MINUTE of MEETING of the SCRUTINY  
COMMITTEE held in Council Chamber, Council  
Headquarters, Newtown St. Boswells on 26  
February 2015 at 10.00 a.m.

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Present: - Councillors G. Logan (Chairman), W. Archibald, A. Cranston, K.  
Cockburn, I. Gillespie, S. Mountford, J. Torrance.  
In Attendance:- Service Director Strategy and Policy, Corporate Performance and  
Information Manager, Performance Officer, Clerk to the Council,  
Democratic Services Officer (J Turnbull).

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**CHAIRMAN'S REMARKS**

1. The Chairman, Councillor Logan, welcomed Councillors Cranston and Gillespie as new Members of Scrutiny Committee.

**DECISION  
NOTED.**

**MINUTE**

2. There had been circulated copies of the Minute of Meeting held on 29 January 2015. With reference to the Members' paragraph on page 2 of the Minute of 29 January 2015, Councillor Torrance suggesting amending this to read:- "Councillors Cockburn and Mountford joined the meeting after attending a previous meeting and were given the opportunity to make comments on preceding business".

**DECISION  
AGREED to approve the Minute subject to the above amendment.**

**SCRUTINY REVIEWS**

3. There had been circulated, by the Clerk to the Council, copies of suggested text for Scrutiny Review Requests and the Scrutiny Committee Website page, for comments. The Clerk to the Council, Ms Wilkinson, was in attendance and advised that the Scrutiny Review Requests would be circulated to Community Council and Equality Groups as well as SBC Elected Members, seeking ideas for reviews. The Scrutiny Committee discussed both documents and it was noted that Scrutiny Review Requests would be sent from the Chairman, Councillor Logan. It was agreed to amend 'would' on the last paragraph of the Request to 'will'. With regard to the website page, it was agreed to delete on the first page, first paragraph 'to residents'; in the second paragraph, numbered point 4, to insert an asterisk at "call-in"; on page 2, insert an asterisk at 'Checking on Executive Decision – the Call-in' process and, on the last page, last paragraph, amend to read 'Councillor Simon Mountford'.
4. Members requested that the Clerk to the Council circulate details of a Notice of Concern process to Members, prior to the next meeting, and include an item on the next Agenda for consideration. The Committee also requested that 'Efficiency Saving Progress' be noted as a possible subject for the work programme.

**DECISION  
AGREED:**

- (a) that Scrutiny Review Requests be sent from the Chairman, Councillor Logan;

- (b) to request the Clerk to the Council amend the Scrutiny Review Requests text, last paragraph, to read 'will' be pleased to hear from you, not 'would';
- (c) to request the Clerk to the Council amend the website proposed text as follows:-
  - (i) first paragraph, delete 'to residents';
  - (ii) to insert, on the first page, paragraph 3, numbered point 4, an asterisk at "call-in" and on page two, last paragraph, an asterisk at 'Checking on Executive Decisions – the call-in' process;
  - (iii) last paragraph -Scrutiny Committee Membership, amend to: 'Councillor Simon Mountford'; and
- (d) that the Clerk to the Council circulate a draft 'Notice of Concern' process to Members prior to the next meeting of the Committee and to include this as an item on the next agenda of the Scrutiny Committee.

**NEXT MEETING**

5. The next meeting of the Scrutiny Committee was scheduled to be held on 26 March 2015.

**DECISION**

**NOTED the date of the next meeting.**

*The meeting concluded at 10:20 am.*